

## STANDARD TERMS OF PURCHASE – US Version

### 1. DEFINITIONS AND FORMATION OF CONTRACT

1.1 In these terms:

“**NATIONAL VACUUM EQUIPMENT**” means the National Vacuum Equipment entity named in the Purchase Order.

“**National Vacuum Equipment Property**” means materials, equipment, tooling or other property belonging to National Vacuum Equipment or for which National Vacuum Equipment is responsible.

“**Conditions**” means the terms and conditions set out herein.

“**Contract**” means the terms and conditions for the supply of Goods and/or Services to National Vacuum Equipment, as set out in the Purchase Order for such Goods or Services, and these Conditions. If there is inconsistency between the terms of the Purchase Order and these Conditions, the former shall prevail.

“**Goods**” means the goods described in a Purchase Order.

“**Purchase Order**” means National Vacuum Equipment’ official purchase order to which these Conditions are annexed issued by National Vacuum Equipment to the Supplier and shall include the Conditions and any drawings, schedules, Specifications and other attachments thereto.

“**Services**” means the services described in a Purchase Order.

“**Specification**” means the specifications for the Goods and/or the Services as set out or referenced in a Purchase Order.

“**Supplier**” means the company or person to whom a Purchase Order is addressed.

1.2 A Contract shall be formed on acceptance of the Purchase Order by the Supplier.

1.3 Any of the following acts shall constitute conclusive acceptance by the Supplier of the Purchase Order and the Conditions; any written (including electronic) or oral acceptance, or commencement of the supply of Goods or performance of the Services.

1.4 These Conditions shall apply to the Contract to the exclusion of any other terms on which any quotation has been given to National Vacuum Equipment or subject to which a Purchase Order is accepted or purported to be accepted by the Supplier.

### 2. INSPECTION, DELIVERY AND PERFORMANCE OF GOODS

2.1 The Supplier grants National Vacuum Equipment the right to inspect any Goods at any time prior to delivery at Supplier’s premises or elsewhere. The Supplier shall give National Vacuum Equipment reasonable advance notice of when any completed Goods will be ready for inspection. Inspection by National Vacuum Equipment of any Goods shall not relieve the Supplier of responsibility or liability for those Goods and shall not imply acceptance thereof. National Vacuum Equipment shall be entitled to waive such right of inspection prior to delivery, without prejudice to its right to reject Goods after delivery.

2.2 Supplier shall deliver the Goods in accordance with (i) the prices and delivery schedules stated in Purchase Order and (ii) Incoterms 2010 DDP the site specified in the Purchase Order and (iii) the Contract.

2.3 Delivery dockets, including the following information, shall accompany all Goods: Purchase Order number, description of Goods and name of Supplier, unit of measure specifying volume, quantity and delivery point for the Goods.

2.4 Title to all or any part of the Goods and/or Services shall pass to National Vacuum Equipment on the earlier of (i) payment for such Goods or Services or part thereof; and (ii) delivery of such Goods or Services. Where title to all or any part of the Goods has passed

to National Vacuum Equipment, but the Goods remain in possession of the Supplier, the Supplier shall clearly label the Goods as the property of National Vacuum Equipment and store the Goods separately from all other goods.

2.5 National Vacuum Equipment may reject any Goods delivered which are not in accordance with the Contract and shall not be deemed to have accepted any Goods, notwithstanding that National Vacuum Equipment has paid for the Goods, until National Vacuum Equipment has had a reasonable time to inspect them following delivery or, if later, within a reasonable time after any latent defect in the Goods has become apparent.

2.6 Without prejudice to any other rights National Vacuum Equipment may have under the Contract or otherwise, if the Supplier fails to deliver the Goods in accordance with the terms of the Contract or National Vacuum Equipment rejects the Goods pursuant to Condition 2.5, then National Vacuum Equipment shall be entitled, at its option, to:

2.6.1 require the Supplier, at its cost, to remove, repair or replace the undelivered or rejected Goods, as expeditiously as reasonably practicable which Goods shall then immediately be held at the risk of the Supplier; and/or

2.6.2 obtain replacement goods from a third party and be reimbursed on demand by the Supplier for all related reasonable costs and expenses; and/or

2.6.3 terminate the Contract forthwith and refuse to accept any further consignment of Goods under the Contract; and/or

2.6.4 suspend the Contract and refuse to accept any further delivery of Goods from the Supplier.

2.7 The Supplier shall comply with all package specifications issued by National Vacuum Equipment from time to time and the majority of all packaging supplied by the Supplier shall be recoverable or recyclable and, if requested by National Vacuum Equipment, collected from National Vacuum Equipment free of charge.

2.8 National Vacuum Equipment reserves the right to call for certificates of raw materials and test certificates for materials and equipment used in the manufacture of the Goods.

### 3. PERFORMANCE OF THE SERVICES

3.1 Without prejudice to any other rights National Vacuum Equipment may have under the Contract or otherwise, if the Supplier fails to perform the Services in accordance with the terms of the Contract and by the specified date or National Vacuum Equipment rejects the Services, then National Vacuum Equipment shall be entitled, at its option, to:

3.1.1 require the Supplier, at its cost, to re-perform the Services as expeditiously as reasonably practicable; and/or

3.1.2 obtain services from a third party and be reimbursed by the Supplier for all related reasonable costs and expenses; and/or

3.1.3 terminate the Contract forthwith and refuse to accept any further performance of Services under the Contract.

3.2 If the Supplier’s employees are required to work on a National Vacuum Equipment site:

3.2.1 Materials used are at the Supplier’s risk until acceptance by National Vacuum Equipment.

3.2.2 The Supplier shall be responsible for the safe keeping of all property belonging to it or within its control including, without limitation, plant, equipment, tools and documents and shall ensure that the same are properly maintained and are in good working order and repair and are accompanied by all necessary certificates and records. The Supplier shall perform the Services to ensure that all such property is handled and stored in such a manner so that it does not cause injury, loss or death to persons or loss or damage to property.

- 3.2.3 The Supplier shall be responsible for ensuring at its own cost that all personnel engaged in the Services are supplied with and wear all safety gear and protective clothing appropriate to the Services to be provided. The Supplier shall not use any tools, equipment or other property belonging to or within the control of National Vacuum Equipment without the written consent of National Vacuum Equipment. In the event that the Supplier uses such property, the Supplier will be responsible for its use and safekeeping.
- 3.2.4 The Supplier shall comply with National Vacuum Equipment' Rules and Regulations at National Vacuum Equipment' sites, details of which will be made available. A permit to work must be obtained from National Vacuum Equipment prior to commencement of any work on site. Particular attention must be paid to the site safety rules, "No Smoking" requirements and other warning signs. The Supplier's employees shall attend such safety training as may be required by National Vacuum Equipment.
- 3.2.5 National Vacuum Equipment shall have the right to request the removal of any individual working at a National Vacuum Equipment site without giving any reason.
- 3.2.6 The Supplier shall at its cost, when required by National Vacuum Equipment, carry away all unwanted material arising from the execution of any works by the Supplier, and shall at all times leave the site clear and tidy to National Vacuum Equipment' satisfaction. In carrying out these duties the Supplier shall comply with all relevant legislation, including environmental and waste disposal laws and regulations and warrants that it is properly licensed and registered to transport and store controlled and special waste arising in connection with the Services.

#### 4. PRICE AND PAYMENT

- 4.1 The price(s) for the Goods and Services shall be specified in the Purchase Order and shall remain fixed for the duration of the Contract.
- 4.2 The price payable for the Goods and Services shall be:
  - 4.2.1 subject to sales or use tax, if any is due, imposed by the state, and any local or foreign taxes of the country, in which the Purchase Order originates provided such taxes are set forth on Supplier's quotation or invoice.; and
  - 4.2.2 inclusive of all charges for packaging, packing, shipping, carriage, insurance and delivery of the Goods and all duties, licences, permits and other governmental charges as may be payable in respect of Goods or Services from time to time.
- 4.3 National Vacuum Equipment shall make payment for the Goods or Services within 60 days of receipt of Supplier's duly completed and accurate invoice (including the Purchase Order number, delivery note number and Supplier's Federal Tax ID Number) which invoices shall only be issued by the Supplier following delivery of the relevant Goods to National Vacuum Equipment or following completion of the relevant Services.
- 4.4 National Vacuum Equipment may withhold payments of any disputed or insufficiently documented amounts included in any invoice. National Vacuum Equipment is entitled to set-off against the price sums owed to National Vacuum Equipment by the Supplier.

#### 5. NATIONAL VACUUM EQUIPMENT PROPERTY

The Supplier shall be fully responsible for, will maintain and, where relevant, will calibrate any National Vacuum Equipment Property, including the safe and secure storage thereof, whilst in the Supplier's possession and will promptly replace or repair, as required by National Vacuum Equipment, at the Supplier's own cost, any National Vacuum Equipment Property lost or damaged by the Supplier. The Supplier shall stamp, tag or otherwise mark

all relevant National Vacuum Equipment Property in its possession with National Vacuum Equipment' name and/or logo as indicia of National Vacuum Equipment' ownership. The Supplier agrees not to remove these indicia of ownership and store the National Vacuum Equipment Property in a specifically designated area at the Supplier's premises. The Supplier will return such property immediately on request and will allow access to National Vacuum Equipment' personnel for the purpose of removing such National Vacuum Equipment Property.

#### 6. WARRANTIES AND GUARANTEE

- 6.1 The Supplier warrants that the Goods and any parts or materials used in the performance of the Services will:
  - 6.1.1 conform to the Specification.
  - 6.1.2 be fit for their purpose or any special purpose notified in writing by National Vacuum Equipment to the Supplier.
  - 6.1.3 be new and unused; be of sound materials and workmanship and shall be of satisfactory quality and free from any defects (latent or otherwise).
  - 6.1.4 conform with all legal and regulatory requirements applicable to such Goods or Services (including any parts or materials used in the performance of the Services).
  - 6.1.5 be accompanied by all appropriate information, warnings, instructions and documentation in relation to the use, storage, operation, transportation and disposal of such Goods or parts or materials.
  - 6.1.6 comply with and be properly marked in accordance with any applicable regulations and directives.; and
  - 6.1.7 not contain above 0.1% by weight of any substance in the Candidate List of Substances of Very High Concern (SVHC's) which is published as part of Regulation (EC) No 1907/2006 (REACH).
- 6.2 In addition, and in relation to the Goods and any parts or materials used in the performance of the Services, the Supplier shall:
  - 6.2.1 specify full details regarding all immediate and long-term potential hazards or dangers including, but not limited to, toxicity, flammability, harmful effect due to inhalation or direct contact and whether due to direct or indirect use thereof.
  - 6.2.2 furnish full details relating to the most appropriate safety precautions to be taken (including in relation to the use or handling thereof).
  - 6.2.3 appropriately and prominently label all receptacles containing dangerous, toxic or otherwise harmful Goods in order to protect those who handle them or who are exposed to them.
  - 6.2.4 notify National Vacuum Equipment prior to the supply of any Goods or use of any materials in the provision of Services, which are manufactured using or containing ozone depleting substances.
- 6.3 The Supplier warrants that all Services (including without limitation design work) will be performed (i) in a safe and workmanlike manner and in accordance with best practice and with the degree of skill, care and diligence exercised by skilled and experienced contractors in the Supplier's industry (ii) in full accordance with all applicable safety laws and regulations, information, warnings and (iii) so as to ensure that the completed works the subject of the Services are free from defects in materials and workmanship and fit for purpose.
- 6.4 Without prejudice to National Vacuum Equipment' other rights under the Contract or otherwise, at National Vacuum Equipment' option, the Supplier shall at its own cost replace or repair any defective Goods and remedy any defect, failure or other detriment to

National Vacuum Equipment arising from a breach of the warranties set out in this Condition 6, within 12 months of the date of acceptance of the Goods or completion of performance of the Services. If remedial action is not taken by the Supplier within a reasonable time period (having regard to the nature of the defect), National Vacuum Equipment may proceed to do, or direct a third party to do, the work at the Supplier's risk and expense.

- 6.5 The Supplier shall at its own cost, replace or repair at National Vacuum Equipment' discretion any of the parts or materials so repaired, modified or replaced under this Condition 6 if it is defective within a period of 12 months from the date of acceptance of such repair, modification or replacement.
- 6.6 The Supplier agrees to the pass through or assignment to any subsequent user or purchaser the benefit of any warranty or guarantee to which National Vacuum Equipment is entitled hereunder and the Supplier agrees to enter into such documents as may be necessary to achieve this.
- 6.7 The Supplier shall ensure compliance with all applicable export laws and regulations in the execution of the Contract. The Supplier shall ensure that the Goods and Services to be delivered in accordance with the Contract shall be free from any export restrictions at the time of delivery and any necessary licences, authorisations or certificates obtained to ensure delivery in accordance with the Contract. The Parties agree that any export restrictions do not constitute a Force Majeure event. In view of re-exportation of the Goods and Services Supplier shall perform any actions reasonably necessary to assist National Vacuum Equipment. In particular Seller shall provide Buyer, upon request, a written confirmation of the single country of origin for each of the Goods supplied.
- 6.8 The Supplier shall only provide components for use in National Vacuum Equipment products that are compliant with the Occupational Safety and Health Act of 1970 (OSHA), the Toxic Substances Control Act, the Hazardous and Solid Waste Amendments Act of 1984 and Directive 2011/65/EU of the European Parliament and of the Council of the European Union (the Restriction of Hazardous Substances or "RoHS" Directive). The Supplier shall provide appropriate documentation or proof of such compliance at National Vacuum Equipment request and update National Vacuum Equipment if compliance status changes.

## **7. INDEMNITY AND INSURANCE**

- 7.1 The Supplier shall hold harmless and indemnify National Vacuum Equipment from and against any liability, loss, costs (including legal fees), expense, damage, death or injury arising in consequence of (i) a defect in design (other than a design made or furnished by National Vacuum Equipment), parts or materials or workmanship of Goods or Services or any breach by the Supplier of the Contract (including any late delivery of Goods and/or performance of Services) or (ii) any negligence, wilful default or wrongful act or omission of the Supplier, its employees, sub-contractors or agents, save to the extent that such liability, loss, cost, expense, damage or injury is due to the negligence of National Vacuum Equipment.
- 7.2 The Supplier agrees to indemnify National Vacuum Equipment from any and all losses sustained by National Vacuum Equipment by reason of any third-party claim for injury, death or other damage caused by breach of the warranties within Condition 6 above or by defects in the Goods and/or in the quality of the Services (including any product recall costs incurred by National Vacuum Equipment as a consequence of National Vacuum Equipment receiving defective Goods).

- 7.3 The Supplier shall arrange and maintain, at its own cost, all necessary insurance on terms satisfactory to National Vacuum Equipment.

## **8. INTELLECTUAL PROPERTY AND CONFIDENTIALITY**

- 8.1 All intellectual property rights including patents, trade marks, service marks, design rights (whether registered or unregistered), copyright (including any future copyright) and any application for any of the foregoing, arising from work conducted or prepared by the Supplier for National Vacuum Equipment or in tooling supplied by or on behalf of or funded by National Vacuum Equipment shall belong to National Vacuum Equipment and the Supplier agrees at National Vacuum Equipment' expense to execute all documents and do all such other things as may reasonably be required (i) to assign such rights to National Vacuum Equipment and (ii) to otherwise assist National Vacuum Equipment in applying for and being granted such rights.
- 8.2 Ownership rights in all goods and materials (including, without limitation, photographs, drawings, illustrations, film negatives, positives, bromides, recordings, proofs, physical embodiments of computer programmes, tools/tooling and dies) supplied to the Supplier by or on behalf of National Vacuum Equipment, or prepared, manufactured or procured by the Supplier specifically for or in connection with the performance of the Contract for National Vacuum Equipment shall belong to National Vacuum Equipment and shall immediately upon National Vacuum Equipment' request be handed over to National Vacuum Equipment free of charge and in good condition and no such goods or materials shall be used by Supplier other than in the performance of the Contract or disposed of without the prior written consent of National Vacuum Equipment.
- 8.3 All information and documents provided to the Supplier by National Vacuum Equipment, or otherwise acquired by the Supplier relating to National Vacuum Equipment' business, or created or produced by or on behalf of the Supplier specifically for or in connection with the performance of the Contract for National Vacuum Equipment shall be kept confidential by the Supplier and shall not be used or caused to be used by the Supplier other than for the purposes of the Contract without first obtaining National Vacuum Equipment' express consent in writing.
- 8.4 The provisions of Condition 8.3 above shall continue in force notwithstanding termination, however caused, or completion, of the Contract.
- 8.5 The provisions of Condition 8.3 above shall not apply to any information or document in the public domain or coming into the public domain other than through the default of the Supplier.
- 8.6 Without prejudice to Conditions 8.3 and 12.1, if the Supplier assigns or sub-contracts any part of the Contract to any person, the Supplier shall ensure that such person agrees to be bound by these Conditions 8.1 to 8.5 (inclusive) as though a party to the Contract and the Supplier shall indemnify National Vacuum Equipment against any consequences of the Supplier's failing to do so, including any claim made by such person which it could not make if it were a party to the Contract.
- 8.7 The Supplier warrants that the sale, possession, resale or use of the Goods and/or the performance of the Services to be supplied do not infringe any third party intellectual property rights including patents, designs (whether registered or not), copyright, trade and service marks (whether registered or unregistered), and undertakes to indemnify and hold harmless National Vacuum Equipment, its employees, officers, servants, agents, successors, assigns and customers ("the Indemnified Parties") against all royalties or licence fees (to the extent not specifically provided for) and against all damages, expenses, losses or costs suffered by the Indemnified Parties or which the Indemnified

- Parties may be liable in respect of any breach of this warranty. The Supplier will give the Indemnified Parties all such support and assistance as the Indemnified Parties reasonably require in defending a claim that the Goods and Services infringe any third-party intellectual property rights. If it should come to National Vacuum Equipment' knowledge that a claim may arise under this warranty, National Vacuum Equipment reserves the right to terminate the Contract forthwith on written notice and without any liability.
- 8.8 The Supplier shall make no reference to National Vacuum Equipment in its advertising, literature or correspondence without National Vacuum Equipment' prior written agreement. Nothing in this Contract shall entitle the Supplier to use any name, trademark or logo of National Vacuum Equipment without the prior written consent of National Vacuum Equipment.
- 9. SPECIAL TOOLS, JIGS OR FIXTURES**
- Where special tools, jigs or fixtures are designed, prepared or produced specifically for National Vacuum Equipment, such items shall not be used for any other person (legal or otherwise) or corporation and shall not be stripped, altered or destroyed without the prior written consent of National Vacuum Equipment. National Vacuum Equipment reserves the right to require the Supplier to transfer such items to third parties, nominated by National Vacuum Equipment, and such items shall become the property of National Vacuum Equipment on completion or, if earlier, termination of the Contract.
- 10. TERMINATION**
- 10.1 National Vacuum Equipment shall be entitled to terminate the Contract immediately upon notice and to enter the Supplier's premises and remove any National Vacuum Equipment Property if:
- 10.1.1 There is a material breach (which includes a series of repeated breaches however small) of a term or any breach of warranty of the Contract by the Supplier; or
- 10.1.2 Any distress or execution shall be levied on the Supplier's goods or if the Supplier has a receiver, administrator, administrative receiver or manager appointed over the whole or any part of its assets, becomes insolvent, compounds or makes any arrangement with its creditors or commits any act of bankruptcy or is wound up or goes into liquidation or if the Supplier shall suffer any analogous proceedings under foreign law.
- 10.2 Termination of the Contract shall be without prejudice to the accrued rights of National Vacuum Equipment or the Supplier prior to the date of termination.
- 10.3 National Vacuum Equipment reserves the right at any time to cancel the Purchase Order in whole or in part or to make any changes. Unless any cancellation or changes arise from the Supplier's default, National Vacuum Equipment shall pay to the Supplier fair and reasonable compensation for the Supplier's work-in-progress at the time of change or termination, but such compensation shall never include loss of anticipated profits or any economic or consequential loss.
- 11. NATIONAL VACUUM EQUIPMENT CODE OF CONDUCT AND ETHICAL PURCHASING POLICY**
- 11.1 The Supplier acknowledges that National Vacuum Equipment adheres to a code of ethics (the Atlas Copco Code of Conduct), may be viewed at [Atlas Copco \(involve.com\)](https://www.atlascopco.com/involve). By supplying goods and/or services to National Vacuum Equipment, the Supplier agrees that it shall adhere to the Code of Conduct, the Ethical Purchasing

- Policy and the Atlas Copco Group's Business Partner Criteria (can be view here: [English Business Partner Criteria \(atlascopcogroup.com\)](https://www.atlascopcogroup.com)). Further, no National Vacuum Equipment employee or officer is authorised to propose to the Supplier or approve conduct inconsistent with the Code of Conduct or Business Partner Criteria.
- 11.2 National Vacuum Equipment shall have the right to terminate its business relationship and any associated agreements with the Supplier if the Supplier is (or National Vacuum Equipment reasonably believes that the Supplier is) in material breach of the Atlas Copco Group's Code of Conduct or the Business Partner Criteria and, in the case of breaches which are capable of remedy, the Supplier fails to remedy such breach, after written notification by National Vacuum Equipment of such breach, within the cure period specified by National Vacuum Equipment for such remedy. In determining the length of any cure period National Vacuum Equipment shall act reasonably, having regard to the severity and nature of the breach.
- 11.3 The Supplier shall comply with all applicable laws, statutes, and regulations relating to anti-bribery and anti-corruption including but not limited to the Bribery Act 2010 and the US Foreign Corrupt Practices Act as amended from time to time, and generally in the course of conducting business behave ethically, with integrity and mutual respect (the "Relevant Requirements"); have and shall maintain in place throughout the term of this agreement its own policies and procedures, including but not limited to adequate procedures under the Bribery Act 2010 and the US Foreign Corrupt Practices Act, to ensure compliance with the Relevant Requirements by any of the Supplier's employees, officers, representatives and subcontractors and any person who acts for or on its behalf in connection with the performance of the Contract; warrant that no intermediary of any kind was used in the negotiation and conclusion of the Contract. Breach of this clause shall be deemed a material breach of the Contract. National Vacuum Equipment shall be entitled to terminate the Contract or any part of it with immediate effect should it have reasonable grounds to suspect that this clause has been breached by the Supplier.
- 11.4 The Supplier warrants that the tantalum, tin, tungsten and gold in products which they supply to National Vacuum Equipment does not directly or indirectly finance or benefit armed groups that are perpetrators of serious human rights abuses in the Democratic Republic of the Congo or an adjoining country. The Supplier shall exercise due diligence on the source and chain of custody of these minerals and make their due diligence measures available to National Vacuum Equipment upon request.
- 12. GENERAL**
- 12.1 The Supplier may not assign or sub-contract the Contract without the prior written consent of National Vacuum Equipment. National Vacuum Equipment may at any time assign, transfer, charge or deal in any manner with the Contract or any rights under it.
- 12.2 The Supplier may not, without the express prior written consent of National Vacuum Equipment, sell or transfer to a third party the ownership of, or grant or permit to be retained any security interest over, any amount due from National Vacuum Equipment to Supplier.
- 12.3 Time is of the essence for the performance of the Contract by the Supplier.
- 12.4 No term or provision of the Contract shall be enforceable by a third party (being any person other than the parties and their permitted assignees and successors).
- 12.5 No failure or delay on the part of National Vacuum Equipment to exercise any power, right or remedy under the Contract shall operate as a waiver thereof nor shall any single or partial exercise by National Vacuum Equipment of any power, right or remedy

preclude any other or further exercise thereof or the exercise of any other power, right or remedy. No waiver by National Vacuum Equipment shall be valid unless made in writing.

- 12.6 The Contract constitutes the entire agreement between National Vacuum Equipment and the Supplier relating to the sale and purchase of Goods and/or Services. No amendment to or a variation of the Contract shall be effective unless agreed in writing by National Vacuum Equipment.
- 12.7 All Contracts, acceptances, correspondence, specifications and other documents shall be in the English language and shall be governed by and construed in accordance with the laws of the State of Delaware and National Vacuum Equipment and the Supplier hereby submit to the non-exclusive jurisdiction of the Courts of the State of Delaware. National Vacuum Equipment shall have the option to bring suit before the Courts of the domicile of the Supplier.
- 12.8 In the event that any term or provision of the Contract is declared null and void or unenforceable by any court of competent jurisdiction, the remainder of the provisions of the Contract shall remain in full force and effect to the fullest extent permitted by applicable law.
- 12.10 Headings in the Conditions are for convenience only and do not affect their interpretation.
- 12.11 References to all laws, regulations and codes of practice shall be deemed to include all amendments or revisions thereto and re-enactments thereof as may be made from time to time.